

TANYA M. STUHR
tanyastuhr@gmail.com
Professional website: tanyastuhr.com

OBJECTIVE

To attain a teaching or tutoring position in the field of English.

EDUCATION

- | | | |
|---|----------------------------------|----------------------|
| Aug. 2016–Present | Georgia State University | Atlanta, GA |
| <ul style="list-style-type: none">▪ Currently enrolled in Ph.D. program, with concentration on Rhetoric and Composition, while working as a GTA composition instructor. | | |
| Aug. 2012–May 2016 | Minnesota State University | Mankato, MN |
| <ul style="list-style-type: none">▪ Took graduate level courses in English and Creative Writing. | | |
| Jan. 2008–May 2010 | St. Cloud State University | Saint Cloud, MN |
| <i>Master of Arts, May 2010</i> | | |
| <ul style="list-style-type: none">▪ Master of Arts in English.▪ Worked as writing consultant and Assistant Director in the writing center.▪ Creative work thesis: <i>Reinvention</i>, a memoir-based fictional work. | | |
| Jan. 2006– May 2009 | Crown College | Saint Bonifacius, MN |
| <i>Master of Arts, May 2009</i> | | |
| <ul style="list-style-type: none">▪ Master of Arts in Intercultural Studies.▪ Thesis: <i>The Effectiveness of Directive vs. Non-directive Tutoring Methods for English Language Learners (ELLs) in the Writing Center</i>, based on an empirical study conducted at a university writing center. | | |
| Aug. 2002– May 2005 | Crown College | Saint Bonifacius, MN |
| <i>Bachelor of Science, December 2005</i> | | |
| Jan. 2000– May 2002 | North Hennepin Community College | Brooklyn Park, MN |
| <i>Associate of Arts, May 2002</i> | | |
| Buffalo Sr. High School | | Buffalo, MN |
| <i>Class of 1990</i> | | |

WORK EXPERIENCE

- | | | |
|--|---------------------------|----------------|
| Aug. 2017–Present | Eye Level Learning Center | Alpharetta, GA |
| <i>Writing Teacher</i> | | |
| <ul style="list-style-type: none">▪ Teach writing, reading, and grammar skills to elementary, middle school, and high school students on an individual basis. | | |
| Feb. 2017–Present | Self-employed | Duluth, GA |
| <i>Proofreader/Editor</i> | | |
| <ul style="list-style-type: none">▪ Edit and proofread corporate and personal documents on a contract basis▪ Major client: Wolters Kluwer Financial Services Marketing Department | | |

Aug. 2016–Present Georgia State University Atlanta, GA
Graduate Teaching Assistant

- Teach English 1101 and 1102, two three-credit courses that compose Georgia State's first-year composition requirement, as part of my Graduate Teaching Assistantship.
- Work as Lower Division Studies support staff member in addition to my teaching duties.

Aug. 2011 – May 2016 St. Cloud State University St. Cloud, MN
Adjunct Instructor

- Taught English 190, which is part of a program for students who receive substandard scores on placement test. The course is taught as a typical four-credit first-year composition course, but with smaller class sizes, more individual help from the instructor, and a weekly small group tutoring session with a graduate assistant consultant from the writing center.

August 2013 – Dec. 2015 Ridgewater College Willmar, MN
Adjunct Instructor

- Taught English 121 (Critical Reading and Writing) and English 122 (Writing With Sources), which are both three-credit first year composition courses. I also taught English 094, a three-credit developmental writing course.

June 2011 – June 2013 ITT Technical Institute Eden Prairie, MN
Adjunct Instructor

- Taught 100-400 level English and other humanities/social studies courses, including Composition I & II, Written Analysis, World Culture, and Ethics.

June 2010 – Aug 2011 Never Sleep Sales Cokato, MN
Owner/Partner/Manager

- Managed retail business, including day-to-day administrative tasks and corresponding with suppliers and customers. I also maintained the retail website.

August 2008- May 2010 St. Cloud State University St. Cloud, MN
Graduate Assistant Writing Consultant/Assistant Director

- Provided individual instruction in composition at the SCSU writing center.
- Did research for Director, analyzed data in Excel.
- Analyzed diagnostic essays and quantified results for Director's reports.
- Provided small group writing instruction for freshman composition students.
- Presented workshops on grammar and writing issues.
- Worked as Assistant Director August 2009-May 2010.
- As Assistant Director, supervised tutors and reception staff, dealt with clients and tutors in regard to various issues, and attended to scheduling concerns.

Aug. 2006- Aug.2008 Dassel~Cokato High School Cokato, MN
Focus Para/Secretary

- Generated correspondence between FOCUS staff and parents/teachers.
- Supervised and tutored at-risk high school students in class and in FOCUS.
- Built and maintained FOCUS student database in Access.

- Provided administrative support for FOCUS (at-risk) Program.
- Built and maintained FOCUS website.
- Assisted FOCUS students with special needs.
- Took attendance.
- Monitored student progress.

PRESENTATIONS

Oct. 2013 MWCA Conference Chicago, IL
 "Collaboration Between Writing Center Personnel and Composition Instructors: A Solution for Helping Underprepared Writers"

- With Carol Mohrbacher, Writing Center Director at SCSU, and Cara Pawlowski, a fellow composition instructor, gave a panel presentation examining the significance of collaboration between the writing center director, composition instructors, and graduate assistant tutors in our university's English 190 program.

Oct. 2012 IWCA Conference San Diego, CA
 "Tutoring to Teaching"

- With two other English instructors, discussed in a poster presentation how our former writing center experience has affected our current classroom methodology.

April 2010 MNceuw English & Writing Conf. St. Paul College, St. Paul, MN
 "Issues With Measuring Improvement in Writing Ability to Demonstrate the Effectiveness of a Freshman Composition Supplemental Program"

- Presented research and conclusions on a study investigating unique problems with quantifying diagnostic tests measuring the progress of first year writing students.

October 2009 MWCA Conference Rapid City, SD
 "Teetering or Tutchoring?"

- Round table presentation on the English 190 program at St. Cloud State. With Carol Mohrbacher, Director of the SCSU writing center, and three other graduate assistant consultants, discussed issues associated with the weekly small group supplemental instruction on which the writing center portion of the program centers. Some issues presented: Balancing tutoring with instruction, methods for reaching students beyond the classroom, and problems with measuring the effectiveness of the program.

SPECIAL SKILLS

I am an accomplished academic and creative writer with exceptional grammar, composition, and proofreading skills. I have experience teaching foundational academic writing skills and working with both mainstream and high-risk students.

REFERENCES

➤ References provided upon request